

Manfred Henningsen

Minutes of the Department Meeting: April 29 2016

1. *Selection of the members of DPC by lot:*

Noenoe Silva
Krishna
Carolyn Stephenson
Jon Goldberg-Hiller
Katharina Heyer

2. *Foodbank Donations:*

Instead of donating food items, use money as your vehicle of caring. Please, give cash envelopes or checks to Laurie.

3. *Travel Papers:*

Please, submit your travel documents to Laurie at least 2 weeks before the date of departure, and be specific about the person or features that will fill your space in your absence.

4. *Admissions Committee Report:*

There were 22 applications for the MA program, 6 accepted the admission.
There were 44 PhD applications; 22 were admitted and 11 have so far accepted.

5. *Grants & Awards Committee Report:*

5 courses were to be staffed; 9 applied.
For the Graduate Achievement Scholarship: 10 applicants received the medium amount of \$4,200 each; the total award pool was \$41,939.
\$3,300 was divided among 4 undergraduate award applicants.

6. *Undergraduate Chair Ehito Kimura:*

The department has 289 majors. The number is slightly falling. Since this seems to be a general trend at Manoa and nation-wide, all kinds of creative suggestions were contemplated to boost our enrollment.

7. *Curriculum Chair Ehito Kimura* reminded us that in the past we have sometimes had to cancel grad classes. We have talked about limiting offerings to 8 graduate classes in the Fall

and 7 in the Spring term. We are offering more than that next year and should keep an eye on it.