Manfred Henningsen

Minutes of the Department Meeting: April 29 2016

1. **Selection of the members of DPC by lot:**

   Noenoe Silva
   Krishna
   Carolyn Stephenson
   Jon Goldberg-Hiller
   Katharina Heyer

2. **Foodbank Donations:**

   Instead of donating food items, use money as your vehicle of caring. Please, give cash envelopes or checks to Laurie.

3. **Travel Papers:**

   Please, submit your travel documents to Laurie at least 2 weeks before the date of departure, and be specific about the person or features that will fill your space in your absence.

4. **Admissions Committee Report:**

   There were 22 applications for the MA program, 6 accepted the admission. There were 44 PhD applications; 22 were admitted and 11 have so far accepted.

5. **Grants & Awards Committee Report:**

   5 courses were to be staffed; 9 applied.
   For the Graduate Achievement Scholarship: 10 applicants received the medium amount of $4,200 each; the total award pool was $41,939.
   $3,300 was divided among 4 undergraduate award applicants.

6. **Undergraduate Chair Ehito Kimura:**

   The department has 289 majors. The number is slightly falling. Since this seems to be a general trend at Manoa and nation-wide, all kinds of creative suggestions were contemplated to boost our enrollment.

7. **Curriculum Chair Ehito Kimura** reminded us that in the past we have sometimes had to cancel grad classes. We have talked about limiting offerings to 8 graduate classes in the Fall
and 7 in the Spring term. We are offering more than that next year and should keep an eye on it.