

January 22, 2016 department meeting minutes

1. Announcements
 - File circulating for review as graduate affiliate faculty, decision for next week.
 - We will need to revise the spring 2017 teaching schedule at the next meeting.
 - Mahalo to Krishna for his work as grad chair the past three years. Mahalo for Katharina and Ehito for serving as grad and undergrad chairs respectively.
2. SEED grant for fall 2016 POLS instructors from all campuses. An effort to link up better with other campuses. Informal poll of faculty who would be willing to attend on a Saturday in the fall.

Decision: Unanimous vote in favor of applying for the funding and attending.

TO DO: Kathy will apply for the grant and will bring ideas about planning to the department later this semester.

3. Graduate admissions
 - Katharina shared numbers on applicants, admissions and enrollments to our grad programs.
 - Discussion about how to recruit for our MA and PHD programs.
 - How can we better regularize advertising our graduate classes to other departments? Make it easier to access the current syllabi on the website.
 - Find out the process for CSS site to add syllabi.

TO DO:

- Distribute the colloquium announcements to undergraduate email listserv.

Decision: Faculty will post syllabi on the CSS site. Laurie will be asked to help regularize this.

4. Graduate ILOs – Katharina described the current discussion of graduate ILOs. Several people spoke against using ILOs at the graduate level, where the goals and qualities of the work emerge from the intellectual process of doing the work itself.