

POLS Dept Meeting – November 16, 2018
Minutes

TOTAL PRESENT: 15 faculty, 4 students, 1 staff

12:33 Noelani called the meeting to order

Announcements:

1. Multi-factor authentication

ITEMS CARRIED FORWARD

- 1. For decision-making: Approval of roadmap for dealing with disruptive students (see attachment to agenda)**

MOTION: Noelani moved for a vote.

DECISION: **Approved (16 in favor)**

- 2. Revised agreements and process for graduate teaching load and course scheduling**

DISCUSSION:

- Noelani: Offering 10 or 11 classes per semester, with exceptions granted by the chair. Additional requests for graduate teaching can be made to the chair. As a general rule, faculty members who teach grad courses do so on a three-semester rotation. Want to avoid any overlapping in scheduling.
- Laurie: Since we do 2 days/week, scheduling office wants us to do Tues/Thurs only for undergrad classes.
- Noelani: For grad classes, trying to do the standard start times. Tracking faculty where they're at in their cycle and sending individual emails. Any questions? Katarina sent out survey asking grad students what classes they want, only 4 students responded. Classes that got 3 votes: 665, 703, 710. 2 votes: 602, 611, 615, 621, 642, 670, 672, 720, 730, 770.
- Laurie started with spreadsheet on projector and professors picked which classes to teach in Spring and Fall 2019.

NEW ITEMS

- 3. Consideration of Prof. Laurel Mei-Singh as POLS graduate faculty**

DISCUSSION:

- Noelani provides context for Laurel teaching grad classes. Laurel works on militarization issues - proposing "Environmental and War in the Pacific" course.

- Jon said his understanding of the cluster hire was that she was already an accepted part of the PoliSci department.
- Noelani can ask for other materials if faculty wants; sent Laurel's CV around.
- Clarification of status within the department in terms of serving on dissertation committees.
- **To Do**: Noelani will send out a writing sample and her CV again; will ask Laurel how often this course will be offered, etc.

ANNOUNCEMENTS

4. Reminder of next meeting: December 7 End of Semester Party

Adjourn @ 2:00 pm