

Department Meeting Draft Minutes February 5, 2016

Announcements

Seed Grant: Application has been submitted by Kathy. There is great interest among our partner campuses for the most part. The date for the meeting is set of October 15.

External Review: Review team will be visiting in March and will meet with faculty on March 17th (Thursday). There is also a session presenting the report on Friday 18th. Faculty should try to be available if they are here (many will be at ISA).

Syllabi: Reminder to please send CV and syllabus to Laurie for our website.

Parking: Laurie noted that everyone should reply on the email about parking.

Admissions: Grad division is running late. Everything is being pushed back. Files are being uploaded. Faculty should read and comment on assigned files. February 22nd is the deadline.

Because of the late uploaded files, admissions and grad chair should move quickly on sending acceptance letters and even calling our top priorities immediately. The list of accepted candidates will be circulated among the faculty immediately and contact with prospective students will be coordinated through Katharina or Nevi.

Affiliate Member Status There is a proposal to make Kekuewa Scott Kikiloi as affiliate member of the department. This is needed because grad school requires the fourth member of a six member dissertation committee to be an inside or departmental member, not an outside member. Kikiloi is highly respected and of critical importance to a student dissertation committee in our department. While this is a good fit, there was discussion about process and precedent. Given that affiliate status is on a yearly basis (renewable) there was widespread support. The department voted 13-0 in support.

Spring 2017 Schedule There was discussion about the need to think through departmental teaching at the undergrad and graduate levels. With graduate courses getting canceled, it is clear that we cannot offer as many as we used to and it raises the question of who gets to teach graduate courses and how often. We need to look both at the supply side and also the demand side of this issue. We have already talked about how we need to drum up interest in our grad courses from other departments. We also need to cover certain classes. Also when classes are not offered faculty might have to do 699s. Future discussion is needed on this matter.

Faculty selected courses for Spring 2017.